

## Rules for the NGO "All for children"

### 1 ONE. BASIS

This is an official document of the organization which meets the content of the Constitution of Mongolia, laws for NGO's and other concerned laws and the International agreements that Mongolia has signed as well.

- 1.1 Name of the organization: "All for children" NGO  
Address of the organization: Door #12, second entrance, apartment building #3, 10<sup>th</sup> district, Herlen soum, Dornod province, Mongolia  
Contact #: 99583663, 88587553
- 1.2 The foundation date of the organization: August 10, 2007
- 1.3 "All for children" is a non-profit, public and non-governmental organization which was founded by a group of volunteers who are eager to work for children.
- 1.4 The NGO activities are centred in the province of Dornod.
- 1.5 The NGO follows their own regulations as well as the concerned laws and documents of Mongolia while conducting their activities.
- 1.6 The NGO has its stamp and letter heading.

### 2 TWO. AIM and ACTIVITIES

- 2.1 The following activities which help our future generation understand the importance of having good body building, morality and psychology and encourage them to develop themselves to be a good individual in the society are being conducted to meet the NGO aim.
  - 2.1.1 To make and publish materials about children's rights and advantages of being educated and doing a job and distribute them, besides conducting training among children about the issues;
  - 2.1.2 To organize humanitarian activities to support those children from extremely poor families;
  - 2.1.3 Have children attend formal and informal trainings to be independent individuals in the society;
  - 2.1.4 According to our NGO aim, make contacts with governmental and non-governmental organizations, groups of people, children's organizations, nationwide and abroad, and individuals and cooperate with them and organize activities for children. More children should benefit from it.
  - 2.1.5 To conduct interesting trainings which are helpful for the education, morality and psychology of the children and learn experiences from the developed countries;
  - 2.1.6 To make programs and cooperate to provide and protect the freedom of children;
  - 2.1.7 To inform the public about our humanitarian activities by the media or to organize information itself;

### 3 THREE. RIGHTS and RESPONSIBILITIES of the ORGANIZATION

- 3.1 The organization has a right to interact both with governmental and non-governmental organizations according to its activities.
- 3.2 The organization has a right to consider complaints and suggestions from the public and if necessary turn to considering organizations and to be replied.
- 3.3 The organization has a right to found branches in local areas and representative units abroad.

- 3.4 The organization has a right to cooperate with national and foreign organizations with the same aims and get united with them and become a member organization.
- 3.5 Under the conducting activities the NGO will use all kinds of media.
- 3.6 To work is in accordance with the Constitution of Mongolia and other concerned laws and the NGO is open to the public.
- 3.7 To inform the concerned people about the current and coming activities monthly and organize activities according to their suggestions and initiatives.
- 3.8 The NGO is not responsible for it if its officials or members and any individuals who are participating in the activities if they do something illegal and cause damages to an individual, company or organization.

#### **4 FOUR. THE BANNED ACTIVITIES FROM the ORGANIZATION**

- 4.1 To organize any political activities and propose someone as candidate for an election, propagandize and support any political party, group or individual under the organization
- 4.2 Financial guarantee to individuals and organizations and participate to pay other organizations activity damages and loss.

#### **5 FIVE. BOARD**

- 5.1 The highest body of the organization is the board.  
The meeting of the board and its role and right
  - 5.1.1 The meeting of the board will be four times a year and once a season and also when it is necessary members of the board will announce a meeting according to the regulations.
  - 5.1.2 The meeting will be valid when two thirds of the members come to a meeting and tell the members the date of the next meeting on that day. If one of the members was not at the meeting, the other members will send an announcement to him by letter.
  - 5.1.3 There will be 5 members in the board and they will be elected for 3 years and also they can be re-elected 2 times.
  - 5.1.4 The chairman of the board will summon a meeting and when he is not there the vice chairman will do it.
  - 5.1.5 The chairman of the board and one third of the members can summon a meeting and at this time the chairman will head the meeting.
  - 5.1.6 The chairman of the board will lead the meeting and when he is not there the vice chairman will do it.
  - 5.1.7 Each member of the board has only one voting right.
  - 5.1.8 Each member of the board has equal rights when solving issues If necessary opinions can be asked secretly and at other times opinions can be asked openly and when the majority of the members have the same opinion the issues will be decided.
  - 5.1.9 If the board determines that one of the members can not be asked opinions or a member says he can not participate in negotiations it has to be informed by a letter.
  - 5.1.10 On board meetings problems of someone who is absent can not be decided without that person.
  - 5.1.1 During the board meeting a secretary takes notes of the decisions and the discussion. The chairman of the board and the secretary will sign them. After that the secretary will give a copy to each member.
- 5.2 Issues on board meetings
  - 5.2.1 Elect the chairman of the board.

- 5.2.2 Discuss and approve the financial and the activity report of the organization.
- 5.2.3 Approve structure of the organization and discuss the activity report.
- 5.2.4 Appoint and fire the director of the organization and determine his rights and duties.

### 5.3 Rights and duties of the chairman of the board

- 5.3.1 He will be elected for 2 years and can be re-elected.
- 5.3.2 He has to continue his activities for the organization until he is replaced.
- 5.3.3 He will make a contract with the director according to the board rules. His opinion about the director's salary and encouragement has to be discussed in the board meeting.
- 5.3.4 Lead the board meeting.
- 5.3.5 Summon (announce) board meeting.
- 5.3.6 When the chairman of the board has a legal or moral problem and it is impossible to continue his work for more than a year he will be fired.

### 5.4 Rights and duties of board members

- 5.4.1 The members will not be paid. They will be volunteers.
- 5.4.2 They will equally participate in all activities.
- 5.4.3 They can get their money back that they paid themselves for activities and foundation of the organization.
- 5.4.4 If a member of the board caused damages to the reputation and activity of the organization and has made real moral mistakes, he/she will be fired. And he/she will be taken to court.
- 5.4.5 The members of the board will elect new members of the board.

## **6 SIX. RIGHTS AND DUTIES OF THE DIRECTOR**

- 6.1 He will be elected by the board meeting for 3 years and can be re-elected.
- 6.2 He will work in an office every day and manage all activities.
- 6.3 He has to send information to the board, report his work every season, make proposals and make financial reports.
- 6.4 He can't have another job in the organization except director.
- 6.5 He can spend the budget of the organization according to his rights.
- 6.6 He can be the representative of the organization in a foreign country and his own country according to his rights.
- 6.7 He will be a full-time paid worker in the organization.
- 6.8 He will sign first and he can spend the budget for a year and the board will approve it.
- 6.9 He has to spend money and property of donors for the implementation of the project only for its goals and report to the board and the donors.
- 6.10 He can change the position of co-workers and fire them if there are no prohibitions in the board regulations.
- 6.11 He will approve the internal rules of the organization and manage them.
- 6.12 He will send the year report of the organization to the local state organization.
- 6.13 The director can participate in the board meeting without the right of proposal.
- 6.14 His job description, responsibilities, reason for firing, salary and encouragement will be written down well in his contract.

## **7 SEVEN. FINANCE**

- 7.1 The organization can participate in all kinds of financial actions to operate properly.
- 7.2 The organization is financed in the following ways;
  - 7.2.1 Donations from individuals, companies and organizations
  - 7.2.2 Donations from donor organizations and individuals abroad.
  - 7.2.3 Loans
  - 7.2.4 Money from projects
  - 7.2.5 Inherited capital
  - 7.2.6 Profits from many kinds of conducted activities to implement the objectives.
- 7.3 The organization pays health and social insurance taxes for the co-workers
- 7.4 The fixed and circulating capital of the organization is accounted for by the working staff.
- 7.5 Profits and expenses of the organization are open to the public.

## **8 EIGHT. ABOUT ABOLISHMENT of the ORGANIZATION**

- 8.1 The abolishment of the organization is discussed and decided by all members in a meeting.
  - 8.1.1 If the organization is considered to have implemented all its activities.
  - 8.1.2 If the Court determines that the organization breaks laws while organizing activities
- 8.2 The organization formally informs the concerned state administrative organization about its abolishment.
- 8.3 Under abolishment, the organization pays off loans and expenses on giving information about its dismissal and covers other debts and its capital is given to organizations with a similar aim. Transferring capital to such an organization is discussed and decided by all members at a meeting.

## **9 NINE. AMENDMENTS to the RULES of the ORGANIZATION**

- 9.1 Amendments to the rules of the organization are discussed by all members at a meeting.
- 9.2 Amendments to the rules of the organization are discussed and confirmed if two third of all members agree.
- 9.3 The organization formally informs about amendments of the rules of the organization to the concerned administrative organization.

**10 “ALL FOR CHILDREN” NGO**

**BRIEF INTRODUCTION OF THE BOARD MEMBERS**

№	First and last names	Function	Number of ID and register	Address of work and work position	Address
1.	Purevjil Munkhuu	Member	ДО4261082 ЖЯ69020111	Director of “Doroot” center	Dornod province, Kherlen soum, district 7, Doroot center
2.	Tserenchimed Ganbat	Member	ДО4240222 ЖЯ58052411	Director of Dornod Medical Centre, Dornod	Dornod province, Kherlen soum, district 6, Unur 20-25
3.	Nyamdorj Ganbaatar	Member	ДО4285552 ЖЮ56061813	Chairman of NGO aiming to decrease alcoholism, violence, unemployment and poverty	Dornod province, Kherlen soum, district 9, 3-54
4.	Dorj Enkh TUYA	Member	ДО4282969 ЖЯ70040126	Teacher	Dornod province, Kherlen soum, district 9, 5-40
5.	Rentsen Surlegmaa	Member	ДО4261492 ЖЯ66031609	Translator of English for the “Ger initiative” project	Dornod province, Kherlen soum, district 4, Teachers building 7-8